



Position Title	PE and Aquatics Assistant	Reference: JAN2024HS
Function/Department	High School	Location: Stamford Woodleigh Campus
Manager Title	Deputy Principal, High School & PE Department Head	
Position Type	Permanent	
Position Status	Full Time	



Stamford American International School's Physical Education Assistant plays a key role in supporting our educational teachers with the delivery of the PE program during curriculum time. They will assist in the creation of a learning environment where students feel positively challenged in Physical Education activities. As an integral part of the Physical Education Department, they will have opportunities to develop skills in Physical Education curriculum areas including aquatics.

As an Physical Education and Aquatics Assistant at Stamford American International School, your primary objective is to support the delivery of the Physical Education program during curriculum time, creating a positively challenging learning environment for students in all activities. Fostering trusting relationships and ensuring student safety are key responsibilities. You will assist in pool area observations, enforce rules, and manage facilities and equipment. Collaborating with the Aquatic Director and PE Department, you'll maintain aquatic resources. Supervising students, responding to emergencies, and preparing accurate reports are crucial. Involvement in our Learn-to-Swim and competitive swim programs known as Lions Swim Academy presents additional growth opportunities.





Ensure that facilities are booked, maintained and equipment is well managed. Be responsible for setting up and packing up the pool/area on a day to day basis. Assist the PE Department in keeping resources up to date and in good condition.

Supervise before and after their PHE lessons to ensure student safety and maintain Health and Safety ratios

Enforce rules of the school in accordance with school policy.

Maintain constant surveillance of students.

Act immediately and appropriately to secure safety in the event of emergency; provide emergency care and treatment as required until the arrival of emergency medical service.

Prepare and maintain appropriate reports. Ensure admif36.85 16 G appadq36.85 152 57 698 reW'n



<p>Ability to work collaboratively in team environment          Interpersonal skills and ability to relate confidently to parents and students          Computer literate (Microsoft and Google applications,, Apple hardware)          Ability to work under pressure and demonstrating initiative is essential          Embody the Stamford Values – Courage, Ingenuity, Compassion, Integrity</p>	
<p>Diploma or degree          Swim Teaching qualification          Lifeguarding qualification          Maintenance of lifeguard qualification and training updates</p>	
<p>The job holder will develop and maintain effective working relationships with:          All Stamford teaching staff and non-teaching staff (Coaching, academic and administrative)          All Physical Education staff          All Aquatics staff          Parents and students          Parent Teacher Association          ACSIS, SEASAC, and Singapore Swimming Association          Reports to HS Head of PE</p>	
<p>School Environment          Working hours 8am to 4:30pm, Monday to Friday          Paid school holidays          Expected attendance for staff days and training days</p>	
<p>Medical Benefits:          Sick Leave/Hosp:          Probation Period:          Referee request:          Background Check:          Commencement date:</p>	<p>Local medical insurance provided the applicant is not currently covered          60 days hospitalization leave including 14 days sick leave          3 months from date of commencement          Required          Required          Immediately</p>