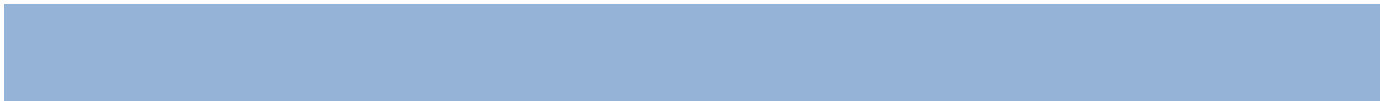




JOB DESCRIPTION





JOB DESCRIPTION

Position Requirements
Ability to work under pressure and use of initiative is essential Possess highly developed interpersonal and teamwork skill. Excellent verbal and written English skills Good references on request Proficient in using computers Demonstrates the Stamford Values – Integrity, Courage, Ingenuity and Compassion
Qualifications
At least 1 year of experience in working with children or relevant educational certificate/diploma required
Contacts
Other Stamford Teaching and Non-Teaching Staff Parents and Students PTA
Working Conditions
School Environment Working hours 8am to 4:30pm, Monday to Friday, plus occasional staff meetings and trainings School holidays are paid and free except staff days and training days (please refer to the website to see the school calendar with school holiday dates)
Terms of Employment

Medical Benefits:	Medical insurance provided where applicable
Sick Leave/Hosp:	60 days hospitalization leave including 14 days sick leave
Probation Period:	3 months from date of commencement
Referee request:	Required
Background Check:	Required

Stamford American International School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Pre-employment background checks are mandatory and appointments are strictly subject to confirmation that all reference and background checks are completed to the satisfaction of Cognita, Stamford's parent organization.